

SBRI HEALTHCARE MANAGEMENT BOARD AGENDA

The Wesley, 81-103 Euston Street London NW1 2EZ

Monday 21st May 2018 10.30-12.30 hours

1. Administrative matters:

- 1.1 Welcomes, attendance & apologies
- 1.2 Minutes of meeting 15th March 2018
 - Matters of Accuracy
 - Matters arising
- 1.3 Action Tracker

2. Items for discussion and/or decision:

- 2.1 2018-19 Business plan – including programme budget 2018-19
 - 2.1.1 2018-19 Theme selection and decision
 - 2.1.2 Governance review – re-visit following changes to contract
- 2.2 2018-19 Communications Plan -
 - 2.2.1 SBRI Healthcare key reports review
 - 2.2.2 SBRI Healthcare Benefits Review Brochure

3. Items for information:

- 3.1 Programme reports:
 - 3.1.1 Q4 Progress Report
 - 3.1.2 SBRI Healthcare competitions RAG May 2018
 - 3.1.3 SBRI Healthcare Balanced Scorecard May 2018
- 3.2 Financial Reports
 - 3.2.1 Verbal update from Chair: Board representation of FAR; GDPR; Planned review of processes
 - 3.2.2 Draft Minutes FAR Committee 17 May 2018
 - 3.2.3 Draft Minutes FAR Committee telephone call 10th April 2018
 - 3.2.4 Draft Financial Report end of year 2017-18

4. Items to note:

- 4.1 Complaints and FOI Register updated May 2018
- 4.2 Risk Register updated May 2018
- 4.3 Register of Interests updated May 2018

5. AOB

Short update on PolyPhotonix meeting with AHSN leads

6. Date of next meetings:	
SBRI Healthcare Programme Board:	19 th July 2018; 30 th October 2018; 30 th January 2019
SBRI Finance, Audit and Risk Committee:	10 th July 2018; 16 th October 2018; 15 th January 2019